



Management group and WP1&3 work group meeting

Hosted by NERI

Date: 30 – 31 March 2006

Place: Tune Landbrugsskole, Kursus- og konferencecenter, Grevevej 20, DK-2670 Greve, Denmark

The meeting place is located between the villages of Greve and Tune about 30 km southwest from Copenhagen city center. More information of the conference center is available in Danish at www.kursuscenter.dk/index.swf. Travelling instructions from Copenhagen to the conference center will be sent to participants a week before the event.

Provisional Agenda

Updated agenda will be sent to participants a week before the event.

Thursday, 30-March

9.30 – 12.00 WP3 work group meeting

- Discussion on toolbox preparations
- Preparation plan

12.00 – 13.00 Lunch break

13.00 – 17.00 Management group meeting

- Agreeing the Watersketch event calendar and their contents: preliminary meeting and seminar programmes, excursions etc.
- Progress and state of work of the project
 - WP1
 - State of the report of directives
 - State of the guidelines for public participation
 - Arranging the seminar of participatory planning
 - WP2
 - State of the reports of the 1st phase
 - Testing the tools in the 2nd phase
 - WP3
 - State of toolbox preparations
 - Realisation plan of toolbox
 - WP4
 - State and plans of dissemination activities: training sessions, forum, thematic networks etc.
 - State of handbook preparations
 - Arranging final seminars
- Re-allocation of budgets
- Possibilities for follow-up project to Watersketch

19.00 - Social evening programme

Friday, 31-March

9.30 – 12.00 WP1 work group meeting

- Finalising the report on directives
- Finalising the PP guidelines
- Preparations for PP seminar in autumn

12.00 – 13.00 Lunch break

13.00 – 15.00 WP1 work group meeting continues (if necessary)

Registration and accommodation

We kindly ask the participants to registrate themselves for the meeting by filling in the form below and sending it to Henning Sten Hansen at the e-mail address hsh@dmu.dk on **20-March 2006 at the latest**.

For accommodation, participants must reserve a room by themselves by sending an e-mail to Tune Landbrugsskole at the mail address tune@kursuscenter.dk. You should mention by the reservation NERI / Danmarks Miljøundersøgelser as a reference. The room price is 500 Danish Crowns (about 70 Euro) per night.

Name	Institute	Date and time of arrival At COPENHAGEN AIRPORT:	Day 1 – March 30 th		Day 2 – March 31 st	Date and time of departure From COPENHAGEN AIRPORT
			Morning - WP3 work group meeting	Afternoon – Management group meeting	WP1 work group meeting	
Walter Leal	TuTech	30.3.06, 10.45	no	yes	no	30.3.06, 20.20
Dörte Krahn	TuTech	30.3.06, 10.45	no	yes	Yes, until 12.00	31.3.06, 14.40